

Public Notice

PROCEEDINGS: HOLSTEIN CITY COUNCIL • JUNE 5 MINUTES • CLAIMS & REVENUE

Holstein City Council Regular Meeting – City Hall Monday, June 5, 2023 5:30 p.m. MINUTES CALL TO ORDER
The June 5, 2023, Holstein City Council Meeting was called to order by Mayor Breyfogle at 5:30 p.m. Members present: Regennitter, Schimmer, Stevenson, Wiese, and Voss.

APPROVAL OF AGENDA
Motion by Regennitter, second by Wiese to approve the agenda with the addition of:
Consideration of Fiscal Year 2022 Audit findings.
Consideration of purchase of additional pool accessories.
Ayes: All. Motion carried.

CONSENT AGENDA
Motion by Regennitter, second by Stevenson to approve the consent agenda which included the following:
A. Minutes of May 1, 2023, Regular Council Meeting.
B. Treasurer's Report, Balance Sheet, Revenue Report, Budget Report, Wage Report, UB Recon.
C. Cigarette/Tobacco Permit Renewal – A & A Food & Fuel, Casey's, Dollar General, Holstein Super Market, Holstein Travel Center, TA Express and Spirits, Stogies & Stuff.
D. Liquor License – TA Express.
E. Approve April Reconciliation Report.
F. Approval of Claims.
Ayes: All. Motion carried.

DEPARTMENT REPORTS: MAYOR REPORT
Mayor Breyfogle reported on meetings attended in May.

PUBLIC WORKS REPORT
Director Niemeier updated Council on public works. They have been working on prepping the pool for the grand opening. Scott also discussed the lead service line inventory will need completed by October of 2024.

PARKS AND RECREATION REPORT / AQUATIC CENTER REPORT
Director Schmunk provided his report on current activities at the Community Center and the Aquatic Center.

TAXI REPORT
May report was 185 rides, 430 stops, 22 days of driving.

LIBRARY REPORT
Director Todd was nominated to receive a donation of a STEM cart from the Deb and Jeff Hansen Foundations and Iowa Select Farms. The summer program has started, and all ages can participate. There are several activities and programs the library is having in June/July. The library website and Facebook page will have all the details.

ADMINISTRATOR REPORT
Pudenz provided her May report to the council.

BUSINESS DANIELLE PROPST ISG, FINAL HOLSTEIN CAPITAL IMPROVEMENT

CONSIDERATION
Ms. Propst discussed the Capital Improvement Plan with the council. Consideration was tabled until July for a few amendments could be made to the plan.
JOHN HINES – CRARY HUFF LEGAL SERVICES RELATING TO NUISANCE/CODE ENFORCEMENT
Mr. Hines discussed providing legal services relating to nuisance/code enforcement with the council. Item was tabled for a future meeting.

PUBLIC HEARING 2ND AMENDMENT TO THE CURRENT 2023 FISCAL YEAR BUDGET
Mayor Breyfogle opened the public hearing regarding the regarding the second amendment to 2023 fiscal year budget at 6:22 p.m.

There were no comments either oral or written from the public or received by Council. Mayor Breyfogle entertained a motion to close the public hearing. Motion by Schimmer, second by Wiese to close the public hearing. All voting aye, motion carried. The public hearing closed at 6:23 p.m.

RESOLUTION 2023-14 CONSIDERATION OF APPROVAL OF THE 2023 FISCAL YEAR 2ND BUDGET AMENDMENT
Motion by Stevenson, second by Voss to approve Resolution 2023-14 for the 2nd Budget Amendment for fiscal year 2022/2023. Roll Call Vote: Regennitter, aye; Schimmer, aye; Stevenson, aye; Voss, aye; Wiese, aye. Motion carried.

RESOLUTION 2023-15, RESOLUTION TO AUTHORIZE THE TRANSFER OF APPROPRIATION BETWEEN FUNDS FOR 2023 PUMPER FIRE TRUCK
Motion by Voss, second by Stevenson to approve Resolution 2023-15 to transfer \$169,998.51 from the Fire Depreciation Fund the General Fund for payment of 2023 Pumper Fire Truck. Roll Call Vote: Schimmer, aye; Voss, aye; Wiese, aye; Regennitter, aye; Stevenson, aye. Motion carried.

ORDINANCE 254 WATER UTILITY RATES THIRD READING
The third reading of Ordinance 254 which amends the water utility rates for Holstein starting July 1, 2023 was completed. Motion by Regennitter, second by Schimmer to approve the third reading of Ordinance 254. Roll Call Vote: Regennitter, aye; Stevenson, aye; Schimmer, aye; Wiese, aye; Voss, aye; Motion Carried.

ORDINANCE 255 SEWER UTILITY RATES THIRD READING
The third reading of Ordinance 255 which amends the sewer utility rates for Holstein beginning July 1, 2023 was completed. Motion by Voss, second by Wiese to approve the third reading of Ordinance 255. Roll Call Vote: Regennitter, aye; Stevenson, aye; Schimmer,

aye; Wiese, aye; Voss aye; Motion Carried.
ORDINANCE 256 GARBAGE RATES THIRD READING
The third reading of Ordinance 256 which amends the garbage utility rates for Holstein beginning July 1, 2023 was completed. Motion by Voss, second by Regennitter to approve the second reading of Ordinance 256. Roll Call Vote: Voss, aye; Wiese, aye; Stevenson, aye; Regennitter, aye; Schimmer, aye; Motion Carried.

CONSIDERATION OF APPROVAL OF CHANGE ORDER #6 (ADDED GRATING) HOLSTEIN AQUATIC CENTER
Motion by Schimmer, second by Terri to approve Change order #6 to add a gritted plate over grating and structural steel to the backwash tank at the Aquatic Center. Roll call vote: Voss, aye; Wiese, aye; Regennitter, aye; Stevenson, aye; Schimmer, aye. Motion Carried.

APPROVAL OF CERTIFICATE OF SUBSTANTIAL COMPLETION: HOLSTEIN AQUATIC CENTER
Motion by Wiese, second by Schimmer to approve the Certificate of Substantial Completion with a date of substantial completion of May 26, 2023 (5/26/2023). Roll Call Vote: Wiese, aye; Regennitter, aye; Stevenson, aye; Schimmer, aye; Voss, aye. Motion carried.

CONSIDERATION OF VC3 (IT IN A BOX) FOR IT SERVICES AND WEBSITE REFRESH
Motion by Voss, second by Schimmer to approve the proposal by VC3 to provide IT services for the City of Holstein and new website and hosting services. Roll Call Vote: Regennitter, aye; Stevenson, aye; Schimmer, aye; Voss, aye; Wiese, aye.

DISCUSSION ON PARKING REPLACEMENT 125 N MAIN ST. – MINI PARK
Councilperson Schimmer discussed with council the mini park and that the Holstein Betterment Alliance will be seeking quotes for replacement of the parking concrete as part of the project.

FISCAL YEAR 2022 AUDIT FINDINGS
Motion by Wiese, second by Schimmer to approve the Fiscal Year 22 audit exam findings as prepared by Hunzelman, Putzier & Co. The findings will be sent to the State Auditor's office and available for public viewing on their website when published. Ayes, all. Motion Carried.

CONSIDERATION OF PURCHASE OF ADDITIONAL POOL ACCESSORIES
Motion by Regennitter, second by Schimmer to approve the purchase of the following for the Aquatic Center:
1. 2 - 6" swim lane 75' long Ropes and Storage Reel – Estimated cost of \$3,025.35 plus freight.
2. 12 additional lounge chairs – Estimated cost of \$2,544.00 with freight.

ADJOURN
Motion by Regennitter, second by Stevenson to adjourn. Ayes, All. Motion Carried. The meeting adjourned at 7:13 p.m.
Kathy Breyfogle, Mayor
ATTEST:
Theresa Pudenz, City Administrator
CITY OF HOLSTEIN CLAIMS 05/03/2023 - 06/06/2023

A & A Food & Fuel LLC.....580.07
May Fuel Exp.....290.30
Hawthorne, Mike.....20.00
Amb Coordinator/Admin Stipend.....20.00
Holstein Community Pharmacy.....13.91
Ambulance Supplies.....13.91
Dbal Holstein Sanitation Inc.....10,957.66
May 2023 Sanitation Contr.....73.64
Holstein Super Market.....1,078.07
Ballfield Concessions.....44.73
Reimb Self Ins.....1,711.71
State Tax.....834.52
Iowa Dept. Revenue.....3,576.49
Sales Tax April 2023.....1,402.40
Iowa Dept. Revenue.....120.00
Wet Tax April 2023.....229,106.25
Scott Neimeier-Cert Renewal.....305.96
IMWCA.....146.00
Deposit Work Comp Premium.....152.50
Iowa One Call.....19.80
April 2023 Locates.....7,511.75
IPERS.....3,576.49
IPERS.....1,711.75
IRS - Fed/Fica Taxes.....3,886.55
Sales Tax April 2023.....275.00
Iowa Dept. Revenue.....7,000.00
Wet Tax April 2023.....420.47
JEO Consulting Group.....7,068.97
Projr181776-Aquatic Ctr.....41.25
Julius Cleaners.....16,775.77
Rug Svc City Hall.....4,420.00
Liquid Engineering Corp.....396,661.62
Cleaning/Inspection/Report.....570.22
Matheson Tri-Gas Inc.....457.14
Ambulance-Medical Oxygen.....570.22
Storey Kenworthy/Matt Parrott.....1,200.00
Utility Bills.....16,436.38
Meyer Inc.....2,124.79
Playground Fiber 12g.....50.00
Mid-America Publishing.....16,436.38
Legal-May 1 minutes/Claims.....420.47
JEO Consulting Group.....4,177.02
Motor Parts Sales.....144.20
Fire-Mack Truck.....50.00
Niemeier, Scott- HSA.....50.00
HSA- Pre-Tax.....50.00
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HSA- Pre-Tax.....241,703.00
North Ida Builders LLC.....13,871.37
Developer Rebate 22/23 Hotel.....18,630.69
Developer Rebate 22/23 Trvlctr.....60,508.00
Northside Tire Inc.....549.56
Flatbed Trailer.....2,183.07
NW Rural Electric Co.....2,183.07
Utilities.....20.00
NW Iowa League Cities.....20.00
Meeting Registration.....3,826.65
Peak Software Systems Inc.....3,826.65
Sportmans Software-Park & Rec.....104.60
Plunkett's Pest Control.....104.60
Pest Control Comm. Ctr.....104.60

Fire Chief Admin Stipend.....40.00
Frontier Communications.....1,021.51
Telephone.....1,021.51
Fuller Digital Solutions.....310.00
Ridge View Booster.....68.84
GIS Benefits..Life Insurance.....290.30
Gordon Flesch Co Inc.....290.30
Office Supplies.....20.00
Hawthorne, Mike.....20.00
Amb Coordinator/Admin Stipend.....20.00
Holstein Community Pharmacy.....13.91
Ambulance Supplies.....13.91
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Pest Control Comm. Ctr.....104.60

Premium Food & Beverage.....1,096.90
Concessions Ballfields.....6,481.53
Quality Pump & Control.....42.14
Lift Station-Main St.....1,884.00
Quick Med Claims.....139.40
Amb. Claims Filing Fees.....588.63
Rehab Systems Inc.....2023 Spray Injection Patchng.....9,337.50
Tiefenthaler Ag-Lime.....204.45
Ballfield Material.....240.37
Tiefenthaler Quality Meat.....240.37
Ballfield Concessions.....150.00
TJDJ Entertainment.....89.74
Middle School Dance 5/19/23.....294,395.00
Todd, Emily..Reimb Self Ins.....152.50
Toyne Inc.....152.50
2023 Pumper Truck.....152.50
UMB Bank.....152.50
Principal Street Sweeper.....102,350.50
UMB Bank.....229,106.25
Principal UR#6A Fouts 1st.....305.96
USPS..UB Postage June.....146.00
USPS..UB Postage June.....152.50
Utility Equipment CoWell #1 Repair.....152.50
Verizon Wireless.....157.29
Amb. Phone.....31.19
Counsel ... Copier Rental.....15.19
Vision Service Plan.....15.19
Vision Service Plan.....15.19
Vision Ins.....15.19
Wellmark..Health Ins Ben.....3,828.06
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Wiese Construction.....1,637.50
Park Shelter Hse.....World Trade Press.....150.00
A to Z Renewal.....Zoll Medical Corp.....44,715.73
Ambulance Defibrillator.....Accounts Payable Total.....893,995.83
General.....396,661.62
Hotel/Motel Tax.....13,871.37
Playground Fiber 12g.....16,436.38
Road Use Tax.....16,436.38
Employee Benefits.....2,124.79
UR #6A Fouts.....8,088.15
Debt Service.....331,456.75
Pool Capital Projects.....8,088.15
Kies/Benning Land Acquisit.....7,000.00
Water.....16,775.77
Sewer.....14,972.04
Total Funds.....893,995.83
CITY OF HOLSTEIN REVENUES MAY 2023
General Total.....241,703.00
Hotel/Motel Tax Total.....13,871.37
Road Use Tax Total.....18,630.69
Employee Benefits Total.....1,744.35
Emergency Fund Total.....407.20
Lost Total.....21,168.56
UR #5 - Housing Develop T.....6,040.39
UR #6A Fouts Total.....6,669.95
Debt Service Total.....5,659.30
CC Renovation Total.....15,000.00
Pool Capital Projects Tot.....2,500.00
Water Total.....24,434.90
Cap Projects Water Total.....6,101.33
Sewer Total.....21,857.19
Sw Sinking/Cap.projects T.....7,965.59
Storm Water Utility Total.....2,418.45
Total Revenue by Fund. 396,172.27